

CSO Solicitation No. 2156-2157 - Highway Design; Bridge/Structure Design; and Construction Engineering and Inspection (Facilities) and (Road, Bridge & Aviation)
THIS SOLICITATION IS BEING EXTENDED TO PREQUALIFIED FIRMS AND IS POSTED HERE FOR INFORMATION ONLY.

The Connecticut Department of Transportation is seeking to engage two (2) professional consulting engineering firms to provide Task Based services for Constructibility reviews, value engineering studies, and other related tasks to assist the Department in improving the quality of contract documents as part of the Department's Quality Assurance Initiative. The combined Project Scope Code will be in in "F" range with up to forty (40) assignments, including fifteen (15) Value engineering studies anticipated to be distributed between the selected firms.

The duration of the task based contracts will be for three (3) years with an option to extend services for a period not to exceed one (1) year for final closeout to complete assigned tasks and billing activities only.

In general, for a specific project assignment, the firms would be responsible for all required activities incidental to performing constructability reviews; value engineering/innovation studies; reviewing Transportation Management Plans (TMP); perform forensic analysis, as needed; providing cost estimation services for non-standard contract items and independent cost estimation on selected projects; and providing critical path method (CPM) review services for estimating appropriate contract times/planning schedules.

General assignments shall include, but not limited to, preparing constructability and quality assurance practices, procedures and checklists, training protocols and providing training, as required.

Firms applying for this assignment should be of adequate size, sufficiently staffed, and demonstrate the ability to provide submissions on an aggressive schedule. Please be advised that the selected firms will be required to have a suitably furnished office in Connecticut where the work will be accomplished for the duration of the assignments. The Consultant personnel should be familiar with Department Policies, Procedures and Standards. Additionally, the personnel should have at least four (4) years experience in highway and bridge construction, conducting constructibility reviews and value engineering studies, preconstruction investigation, design of transportation projects, construction scheduling and management or equivalent qualifying experience.

If your firm desires to be considered for this assignment, your submittal should consist of a one-page letter of interest and ConnDOT Form CSO 255 along with a maximum of seven (7) resumes of personnel who will be utilized on assignments. One of the resumes must be that of the proposed Manager – in – Charge, as well as assurance that he/she will be available for work when required. **Four (4) copies of the submittal are required and they must be postmarked by February 17, 2012, or if hand delivered, received by 4:00 p.m. that date.**

Included in the submittal must be a brief narrative summarizing your current workload and description of proposed staff, qualifications, discipline experience and expertise with transportation projects in: (1) Constructibility Reviews; (2) Value Engineering reviews; (3) Roadway, Bridge, and vertical Design; (4) Construction Engineering and Forensic Analysis; (5) Cost Estimating; (6) CPM Scheduling; (7) Developing checklists and quality assurance practices and procedures; (8) Transportation Management Plans (TMP) and (9) familiarity with Department Standards and Procedures

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for the project if you provided additional documentation such as corporate brochures, background information, and histories.

You are advised that a disadvantaged business subconsultant goal applies to this project. The goal will be five percent (5%) of the agreement value. Within the letter of interest narrative, you must include the designated certified Disadvantaged Business Enterprise (DBE) subconsultant(s) which you are likely to use. The DBE subconsultant(s) must be currently certified by the Department. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Subconsultants may be used to comply with DBE requirements or perform specialized work. Joint venturing assignments will not be allowed.

Please be advised that the Office of Policy and Management has updated its contracting affidavits and certifications, as well as the timeline of when these documents are required to be completed, signed and returned. For the purposes of Form 1 (Gift and Campaign Contribution Certification), the planning date is defined as the date when the Commissioner granted approval to hire a consultant. For this assignment, the planning date is January 19, 2012. This is the date the selected firm must use when completing Form 1 at the time the agreement/contract is executed in accordance with the Connecticut General Statute (CGS) Section 4-252 and Executive Order No. 7C, paragraph 10. Please be advised that Form 5 (Consulting Agreement Affidavit), in its revised format (Rev. 10-01-11), must be completed and one copy should be submitted with your letter-of-interest package. Please do not staple or bind the affidavit in your submittal package. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not make the certifications required under subsection (c) of CGS 4-252 or refuses to submit the affidavit required under subsection (b) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

For all State contracts as defined in Conn. Gen. Stat. §9-612(g) (1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's Notice titled "Notice to Executive Branch State Contractors and Prospective State Contractors of

Campaign Contribution and Solicitation Limitations” (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission’s Notice is attached hereto and hereby made a part of this solicitation.

Circumstances may require rescheduling or cancellation of projects. Should such action be necessary, the Department would be under no obligation to provide supplementary work for the firms who were selected for this assignment. The Department reserves the right to award subsequent phases of an assignment to other qualified firms.

Please be advised that firms must continue to be prequalified in the specified categories for the year a shortlist is finalized and/or a selection is made.

Prior to the negotiation process, the selected firms will be required to have a Department-approved audit, affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm licensed to do business in the State of Connecticut. A minimum of three million dollars (\$3,000,000) Professional Liability Insurance coverage, with a maximum deductible of two hundred fifty thousand dollars (\$250,000), will be required. Proof of coverage must be submitted on acceptable insurance forms prior to the start of the negotiations.

Please be advised that the selected firms will not be eligible to offer their services - as either a prime or subconsultant - for future phases of specific Department project(s) in which it performed a Constructibility / Value Engineering / Cost Estimating related service. The selected firms will have the option to turn down a maximum of one project during the term of their contract if a future service to the Department is anticipated.

All inquiries regarding this request for letters of interest shall be directed to Mr. David M. Mancini of the Consultant Selection Office at (860) 594-3498.